ANNUAL SUMMARY

	#1	#2
TOTAL RENTAL INCOME	$ _____	$ _____
TOTAL RENTAL EXPENSE	$ _____	$ _____

SALES OR OTHER DISPOSITIONS

Please check last year's depreciation schedule. Have you disposed of any items shown there or other assets you have been using in connection with your rental property? If so, please provide:

Items Sold	Date	Selling Price	Selling Expenses	Date Acquired	Cost

PURCHASES OR OTHER IMPROVEMENTS

Please provide details of any large asset purchases or improvements you may have made during the year. These may have been listed under "other" expenses. Please provide receipts.

Item(s) Purchased/Improvements	Date Acquired	Cost

Questions: _____

_____

_____

_____

_____

ANNUAL SUMMARY

TOTAL RENTAL EXPENSES FOR THE YEAR		Business % if not 100% #1	#2	#1 Expenses	#2 Expenses
Advertising					
Auto & Travel	– number of miles				
	– other expenses				
Cleaning & Maintenance					
Commission & Management Fees					
Insurance					
Interest	– mortgage				
	– other				
Janitor					
Legal & Professional Fees					
Office Supplies					
Pest Control					
Repairs	– carpentry				
	– decorating/painting				
	– electrical				
	– heating/air conditioning				
	– plumbing				
	– roofing				
Salaries					
Taxes	– personal property				
	– real estate				
	– other				
Utilities	– electricity				
	– heat				
	– telephone				
	– trash removal				
	– water/sewer				
	– Internet/TV				
Yardwork & Snow Removal					
Other					
TOTAL EXPENSES					